

TO CHANGE/UPDATE YOUR PAYMENT METHOD(S)

Please log into your account. If you do not remember your password, you can initiate a password request. Once logged in, if you are not automatically redirected, please click on the Your Account menu item. From here, you can view information on your orders, subscriptions, change your address, payment methods.

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Hello **Website Admin** (no

From your account dashb
[addresses](#), and [edit your](#)

TO ADD NEW PAYMENT METHODS

Click on Payment methods. From here, you can view saved payment methods, and edit, delete, or add a new ones. You can also change your default payment method.

Method	Expires	Subscriptions
Visa  ... 3061	04/24	N/A
Visa ending in 3401	06/27	

Edit

Delete

Make default

Delete

Add payment method

TO VIEW YOUR SUBSCRIPTIONS AND PAYMENT INFORMATION

Click on My Subscription to view your subscription information. From here you can see your current subscription and change your address, payment, view previous orders. If you have had multiple subscriptions, you will see a list of them, along with their status. If you only have one active subscription, you will see information related to the subscription.

Subscription	Status	Next payment	Total	
#80356	On hold	-	£51.00 every 3 weeks	View
#79186	Cancelled	-	£46.00 every 2 weeks	View
#41686	Cancelled	-	£54.00 every 3 weeks	View

TO UPDATE PAYMENT FOR ON HOLD SUBSCRIPTIONS

Click on the View button to view the subscription details. Scroll down to the Related Orders area, and click on the Pay button for the most recent failed order:

Related orders

Order	Date	Status	Total	
#58296	22nd June 2022	Failed	£51.00 for 1 item	Pay View
#58182	1st June 2022	Completed	£51.00 for 1 item	View

This will open up a check out screen where you can enter your updated credit card information. If you have saved a new payment method, you will have the option of using that saved card. Or you can enter in new payment information for this subscription.

Payment method:

Total:

Credit Card (All Countries)

Pay with your credit card via Stripe. Please use this payment method for all new purchases and updates.

Visa ending in 3401 (expires 06/27)

Use a new payment method

FOR ACTIVE SUBSCRIPTIONS

Click on My Subscription, and then Change Payment button

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(parkeradmin)

Status	Active
Start date	20th October 2021
Last order date	6th July 2022
Next payment date	In 1 day
Payment	Via Visa ending in 3061
Actions	Cancel Change address Change payment

This will open up a check out screen where you can enter your updated credit card information. If you have saved a new payment method, you will have the option of using that saved card. Or you can enter in new payment information for this subscription.

Payment method:
Total:

Credit Card (All Countries)

Pay with your credit card via Stripe. Please use this payment method for all new purchases and up

Visa ending in 3401 (expires 06/27)

Use a new payment method